

Raymond Murphy, English Grammar in Use: **-ing and the infinitive**

**A. TRANSLATE**

1. I considered applying for the job but in the end I decided against it.
2. I'll do the shopping when I've finished cleaning the flat.
3. In the end, she admitted driving too fast.
4. He gets on my nerves. He keeps (on) saying silly things.
5. I've given up trying to lose weight. It's impossible.
6. - Sorry to keep you waiting so long.  
- It's ok, I don't mind being kept waiting.
7. They admitted stealing/having stolen the money.
8. There was a lot of traffic but we managed to reach the airport in time.
9. She promised not to tell anyone but I fear she won't keep her word.
10. I pretended to be reading my newspaper because I didn't want to speak with him.
11. I wouldn't dare (to) entrust him with the business. He is really too unexperienced (he really lacks experience).
12. I don't know whether to apply for the job or not. The company doesn't seem reliable.
13. We expected John to be late.
14. I don't want him to read my essay. He always criticizes all I do.
15. Shall I leave the window open or would you like me to shut it?
16. Jane suggested that I should ask your advice.
17. They don't allow parking in front of the building/ They don't allow people to park in front of the building.
18. Her parents wouldn't let her go out alone at night.
19. I made her iron her clothes for once.
20. I can't afford to go out tonight. I don't have much money left.
21. The baby began crying/to cry in the middle of the night.
22. Our team was unlucky. We deserved to win.
23. I've enjoyed meeting you. I hope to see you again.
24. He can remember being in hospital when he was 4.
25. I remembered to lock the door but I forgot to shut the windows.
26. I believe that what I said was fair. I don't regret saying it (having said it).
27. We regret to inform you that we can't offer you the job.
28. When we went out, it suddenly started to rain/raining.
29. - The photocopier isn't working.  
- Try pressing the green button.
30. Try to keep quiet when you go to the hospital to see your grandfather.
31. The bin is full. It needs emptying.
32. He needs to work harder if he wants to make progress in sciences.
33. He looks so funny. Whenever I see him, I can't help smiling.
34. I don't like my friends calling/to call me at work.
35. Jennifer lives in the USA. She likes living there.
36. I would love to come to your wedding but I'm afraid I'll be on holiday at that time.
37. I prefer going to the sea to going to the mountain/I prefer to go to the sea rather than (go) to the mountain.
38. I'd rather go to a pop concert/ I'd prefer to go to a pop concert.
39. She must be fed up with studying. She has been taking exams for two months.
40. I was able to reach the top shelf by standing on a chair.
41. I was annoyed because the decision was made without anybody consulting me.
42. I am used to driving on the left because I lived in England for a long time.
43. Don't worry, she'll get used to getting up early.
44. Have you succeeded in finding a job yet?
45. I'm really looking forward to seeing her again. I haven't seen her for 15 years.

46. There's a fence around the lawn to stop/prevent people from walking on the grass.
47. He congratulated her on getting this new job.
48. I'm fed up with always doing the same thing.
49. There's no point in having a car to keep it in your garage.
50. It's not worth complaining about what happened. Nobody will do anything anyway.
51. He stopped on the way to buy some fast food.
52. Stop crying. It won't change things.
53. What is this switch for?
54. Leave early so that you won't miss the bus.
55. Do you think it's safe to drink this water/this water is safe to drink?
56. Some words are impossible to translate/ it's impossible to translate some words.
57. She is a person who is hard to get along with.
58. You're bound to be tired after such a long journey.
59. We walked very carefully along the icy path. We were afraid of falling.
60. I was afraid to tell her the truth because I knew she would be very angry.
61. She is interested in buying a new car.
62. Ask Mark for his opinion, I would be interested to know what he thinks.
63. I've really enjoyed my stay here. I am sorry to leave.
64. -I'm sorry about/for losing the book you lent me. I'll buy you another one.
65. I didn't hear you come in. How long have you been here?
66. I saw him fall(ing) off the wall and I immediately called for an ambulance.

## **B. COMPLETE THE CONVERSATION WITH THE CORRECT FORM OF THE VERBS AND ANY OTHER WORD YOU NEED**

- A. Pat: Who should I ask if I want a day off?  
Mick: It doesn't really matter, except I'd advise you not to ask the assistant manager. He can be very rude sometimes.  
Pat: Oh, I don't mind shouting at him. He threatened to sack me last week, but he apologized very politely later.
- B. Sue: I don't trust the manager's new secretary.  
Jill: Why not?  
Sue: Well, she claims to have worked in several other banks before she came here. But when I asked her about them, she kept changing the subject. I was wondering whether to say something to the manager.  
Jill: Perhaps, she's just shy. Why don't we go on being friendly for a few more days and see how she behaves?  
Sue: Ok. I'd hate to get someone into trouble for nothing.
- C. Andy: I don't know what to do about Gemma. She's so difficult to work with. She keeps forgetting to pass on important messages and she won't let me help her when she's busy.  
Joan: Have you actually talked to her about all this?  
Andy: That's part of the problem. I've tried to discuss the problem with her but she always says she's too busy to stop and talk. I've even tried asking her to have lunch with me, but she doesn't want to.  
Joan: I think I'd better have a chat with her. How long has she been like this?  
Andy: Oh, it's several weeks now.  
Joan: Well, I'd really like to have known about the problem earlier. Never mind, I'll see what I can do.  
Andy: Thanks very much.